



Blue Lake Springs

Homeowners Association

The Blue Lake Springs staff wishes to welcome you and extend our best wishes on your future event. We are pleased that you have chosen Snowflake Lodge to hold your event and we will take all the necessary steps to insure that your occasion is memorable.

We have prepared the enclosed information to help you with your event. You will find details on seating and room design, a referral list, along with answers to your questions on menu price, your contract for the event and other helpful information.

Our catering staff, under the guidance of Executive Chef Marc Kirby will prepare each of your chosen menu items with care. The quality of food we serve you will meet your culinary expectations.

If you have additional questions feel free to contact us at any time, 209-795-2357.

Leave the fine points to us, sit back and enjoy your special occasion. Blue Lake Springs.....a place *where the little things make life better.*

Sincerely,

Management,
Blue Lake Springs/Snowflake Lodge

Homeowners Association

Event Policies and Procedures

Outdoor Venues

We offer the following outdoor locations for your event: The wooded area near the parking lot, the Snowflake Lodge Deck, overlooking the lake, and the Lodge Lake Deck.

Fees:

- Snowflake Lodge Deck: \$100
- Lodge Lake Deck: \$50 (*At this time we cannot provide food service*)
- Wooded area, with picnic tables near parking lot: \$25, plus additional table set up if needed
- Poolside, and other venues considered at General Managers discretion.

If more than one location is used the fee will be \$ ____.

Wedding Ceremony Fees include the following:

- Space rental
- Bridal party preparation area if needed. (Lanai room available, \$50)
- Rehearsal
- Setup and cleanup
- Staff person assistance

For more information please call 209-795-2357

Event Reception Venues

We offer two areas that may be used for your reception: The outdoor Snowflake Lodge Deck, and the indoor Snowflake Lodge. The outdoor venue comfortably seats 75 and the Lodge 130. The Lodge has a lobby, restrooms and lounge area. The lounge seats 25-30. The rental fee is \$50. Additionally, we have a downstairs Lanai room that seats 45-50. The rental fee on this room is \$50.

The reception venue includes the following:

- All tables and chairs
- All linens
- China, silverware, glassware
- Service staff
- Dance floor
- Setup and cleanup



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Event Policies and Procedures (Continued)

For your event we offer a plated/served menu, or a buffet. Additionally, we have an appetizer menu available. *Please review the menu offerings included with this information.*

Plated and buffet menus include the following:

Selected side dishes
Bread and butter
Cake cutting (The cost is based on size of cake)
Coffee, tea, iced tea, and ice water

Sales tax, additional service charges included, unless otherwise noted.

Beverages and Services:

Upon request Snowflake Lodge can provide you with an exceptional list of local beer and wine. We do not provide the liquor for your event, although we will open your wine. Hosted unlimited soda is \$100.

Miscellaneous Information:

Blue Lake Springs/Snowflake Lodge prepares all food, with the exception of a wedding cake; please no outside caterers. Outdoor events have a 10 p.m. curfew. Your own decorating crew is encouraged, although please do not use nails or screws. According to California State Law no alcohol may be served to anyone under the age of 21. Please ask if you need to hire a bartender.



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Event Contract

Guarantee:

- All arrangements are considered tentative until you have a signed contract and it is on file with Blue Lake Springs/Snowflake Lodge, with your deposit.
- A deposit of \$500 is requested at the time of booking and will be applied to the final balance of your event. A valid credit card is required prior to your function for any incidental charges or credits that may occur.
- A second deposit of 50% of the agreed upon price is due 30 days prior to the event.
- The menu selections and the number of guests must be confirmed ten days prior to the event.
- You will be charged for any guaranteed guests, and all additional guests.
- All remainder of the balance is due on the day of the event. Cash, check or credit cards are accepted, unless prior arrangements have been made with the General Manager. *(If the event falls on a Sunday or it is an evening event, payment must be made the next business day).*

Cancellations:

- Cancellations are only accepted 30 days prior to the event. If cancellation is received after 30 days half of the deposit is non-refundable. *(This charge is for administration)*
- If cancellation is received ten (10) days prior to the event the deposit becomes non-refundable.
- The Snowflake Lodge is not responsible for inclement weather, but will accommodate your event to the best of their ability. The management and staff will make every effort to assist in solving weather-related issues. However, events planned outdoors are done so at the clients' risk.

(I have read, understand and agree to the above terms and conditions)

Client Signature

Date

General Manager

Date



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Wedding Plated Menu

Entrees

(Choice of two)

Chicken Picatta

Prime Rib of Au Jus

Roasted Pork Loin

Salmon with a Dill Sauce

Vegetarian Pasta

Complimentary with the buffet or plated menus:

Choice of salad and dressing

Seasonal side dishes

Dinner bread

Coffee and Tea

- *\$35.00 per person (Includes tax and gratuity)*

P.O. Box 712, Arnold, California 95223 (209) 795-2357 (209) 795-4438 Fax



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Wedding Buffet Menu

Entrees

(Choice of two)*

Chicken Picatta

Prime Rib of Au Jus*

Roasted Pork Loin*

Salmon with Dill Sauce

Vegetarian Entrée Upon Request

Entrees include the following items:

Choice of salad and dressing

Seasonal side dishes

Dinner bread

Coffee, Tea, Lemonade and Iced Tea

**One of the two choices may include a carving table for an additional \$1 per person.*

- *\$25.00 per person (Includes tax and gratuity)*



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Hors D'oeuvres Menu

Appetizers may be passed by wait staff or set up on an appetizer table.

MENU #1

Prawns with Cocktail Sauce
Stuffed Mushrooms
Prawns wrapped with stringed potato and lightly fried

MENU #2

Fried Zucchini
Fried Jalapeño Hot Poppers

MENU #3

Teriyaki Meatballs
Teriyaki Chicken Skewers

MENU #4

Four Cheese platter
Brie Crustinee

The Hors D'oeuvre Menu price is based on three hors d'oeuvres per guest and is \$4.50 per person. Special requests will be honored according to availability.



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**Wedding Accompaniments to the
Buffet or Served Menus**

All menu items include the following:

Salad Options:

Traditional Caesar Salad
Mixed Green Salad
Spinach Salad with Mandarin Oranges

Side Dish Selections (Choice of one)

Roasted Potato
Baked Russet
Rice Pilaf
Pasta Primavera
Risotto

Plus

Chef's Choice of Seasonal Fresh Vegetables
Bread and Butter
Coffee, Tea, Lemonade, or Iced Tea

We would be pleased to accommodate additional ideas as possible.



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Press Release

Date of Event _____

Name of party/parties being honored _____

Residence _____

Party given by _____ Phone _____

Type of Event

Anniversary _____ Birthday _____ Shower _____

Retirement _____ Other _____

Special guests in attendance _____

For more information contact _____

Phone _____ email _____

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Blue Lake Springs Event Request

Event Date _____ Type of Event _____ Phone _____

Name _____ Lot _____ Unit _____

Mailing Address _____

City/State/Zip _____

Area Requested: Dining Room _____ Lodge Deck _____ Lounge _____

Lanai Room _____ Lake Deck _____ Other _____

Fees

Dining Room \$100 (Not available Tuesday, Friday, Saturday Nights)

Full Lodge \$200 (Not available Tuesday, Friday, Saturday Nights)

Lanai Room \$50 (Maximum 50 people)

Kitchen Area \$100 (Not available Friday and Saturday Nights)

Total Cost _____

Staff may be required to support your event. Pricing is based on the current wages and will be charged hourly.

Number of staff _____ Total Hours _____ Total cost _____

Other requirements

Dance Floor: Full Size (\$150) _____ Half Size (\$75) _____

Place Settings: \$3.50 per setting. (This includes full silverware setting, cloth table cover and cloth napkin) Total number of settings _____ Total Cost _____

Paper Place Settings: \$2.00 per setting. (Includes cup, plastic silverware, placemat, napkin, 10" plastic plate and 6" plastic plate) Colored placemats cost \$27.00

Coffee (Includes cups, creamer and sugar), \$4.00 per pot.

Number of pots _____ Total cost: _____

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Wedding Rental Accessories

1. Lattice Arch	\$31.00/46.00
2. Lattice Heart Arch	\$36.00/51.00
3. Lattice Arch Face	\$25.00/40.00
4. 3-panel Screen (5'x6')	\$13.00/28.00
5. Lattice Back Screen (4'x8')	\$11.00/21.00
6. Lattice Flower Stands 18" (pair)	\$11.00/21.00
7. Lattice Guest Book Stand	\$11.00/26.00
8. Lattice Gazebo	\$75.00/90.00
9. Screen caps (3)	\$3.00/5.00
10. Metal Arch	\$36.00/51.00
11. Money Tree	\$3.00/10.00

On the rental fee list the first price is if you pick up the accessory, the second price is the Blue Lake Springs staff picking up, delivering and returning the accessories to the rental agency.

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To Help You Plan

Wine

750 ml bottle = approximately four to five glasses

Champagne

750ml bottle = Approximately five to six full glasses

Beer

Full keg = Approximately 165 12 ounce glasses

Half Keg = Approximately 80 12 ounce glasses

Appetizers

Allow a minimum of one piece per person

Tables

60" Round seats eight people

96" x 30" Rectangle seats four people to a side



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Event Referral List

Beauty Salons

A Cut Above	795-1666
Colleen's Corner	795-3775
Pat's Beauty Salon	795-6740
Salon Soliel	795-0137

Bridal Shop

Sonora Bridal Boutique	532-8114
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Cakes

Alicia's Cakes	586-5567
Juliana's	795-0126
Lila & Sage	728-2604

Florists

Blooms & Things Florist	795-1326
Columbia Nursery & Florist	532-6871
Country Flower Hutch	728-9001

Limousine Service

Luxury Limo Service	537-5466
Stagecoach Limo	736-9226

Music

Kim and Beau Evans-DJ	795-1895
Rod Harris-Jazz R&B	588-5211
Brad Peterson-Guitarist	728-9048
Anne Roos-Celtic Harp	800-255-6318
Sound Extreme	532-0868
The Space Heaters Band	795-9423
Laurel Thompson-Harp	530-0752

Officiates

Jennifer Dutton-Cantrell (nr)	795-9423
Pastor Dave Waterman	795-1064

Pastor Russ Ogren	728-3021
Sharon Forche-Daniel (nd)	795-2250
Pastor Ken Hoover	533-0643

Photography

Studio Four Photography	795-1100
Thomas Kittle	928-4129
Rich Miller	532-7735
Ken Recio	736-2006

Rentals and Favors

Classic Party Rentals	800-594-7263
Hi Time Party Store	795-3628
Nelson's Candy Kitchen	728-2820

Overnight Accommodations

Black Bear Inn - B & B	795-8999
Dorrington Hotel	795-5800
Dorrington Inn at Big Trees	795-2164
Murphys Inn Motel	728-1818
Murphys Suites	728-2121
Querencia	728-9520
Timberline Lodge	795-1053
Victoria Inn	728-8933
Yellow Dog Inn	795-1980

Action Realty	795-2100
Barry Ward Realty	795-6600
Cabins in Arnold Realty	795-1200
Cedar Creek Realty	795-4663
Don Fry Realty	795-4441
Prudential California Realty	795-5555
Realty World Rentals	795-2500
Sierra Vacation Rentals	795-1351

Please note: The telephone prefix is 209 unless otherwise indicated.

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